



# WORKFORCE DEVELOPMENT BOARD

CUMBERLAND · SALEM · CAPE MAY

Adult Education and Literacy Committee

Luciano Conference Center

July 23, 2019

## MINUTES

A meeting of the Cumberland/Salem/Cape May Adult Education and Literacy Committee was held on Tuesday, July 23, 2019 at 9 a.m. in the Luciano Conference Center at Rowan College SJ.

**ATTENDANCE:** Maria Alleva, Lisa McClintock, Scott Marakovitz, Pam Comerford, Odilon Perez, Courtenay Reece, Sonya Saul, Elizabeth Satterfield, Barbara Kozek, Thomas Brown, Patti Gilmore, Betsy Reed, Marva Ferguson, Jenn Bates

**PUBLIC:** None

**STAFF:** Allison Spinelli, Ginger Supernavage

### **HANDOUTS:**

Title II Adult Education and Literacy FY 19 Anticipated Close Out Report

#### **I. Welcome & Opening Remarks Approval of Minutes**

Jenn Bates opened the meeting by welcoming all attendees and read the Open Public Meeting Act. The meeting began at 9:05 am. Jenn requested a motion to approve the minutes from April 2019. Motion made by Barbara Kozek, Second by Betsy Reed. All in favor, motion approved.

#### **II. Title II Lead Agency Report**

Jenn told the group her role has changed as of July 1<sup>st</sup>. She will be the Business Administrator at SCVT at least for the next year or two. There have been two additions to the team (Lisa McClintock and Scott Marakovitz) who will help Maria oversee daily operations.

**2018-19 Program** - The Anticipated Close Out Report for the 18-19 school year shows that we met 97% of LOS but actually we exceeded the LOS with 714 enrolled. All benchmarks were met with the exception of ESL Beg Lit. Jumping from beginning ESL to the next level is very difficult.

**2019-20 Program Status** - We are in the 3<sup>rd</sup> year of a three-year cycle. We are heading in with excellence performance. The focus in the past has been how many people were walking through the door now the focus is on educational gains. We anticipate a new competitive grant to be made available. We continue to offer Integrated Education and Training at SCVTS, Rowan SJ (Cumberland) and Center for Human Services.

#### **III. Cumberland/Salem Title II Consortium Partner Report**

- **Salem County Vocational Technical School**  
 Maria reported that the Family Success Center is taking off. There are 38 enrolled. Nellie Rodriguez is doing community outreach. At SCVT there are 132 enrolled, ESL is 50.7% post testing is 67% and 14 have received high school diplomas.
  - **Cumberland & Salem Department of Corrections**  
 There were 76 enrolled. ESL is at 67.1%. Post Testing is 92% and High School diploma is at 18.
- **Millville Public Library**  
 Sonya reported a high percentage of students came in but would leave before pre or post testing. Many due to personal problems. Post TABE is 60%. There were between 10 -12 graduates. Courtenay said she recruited from class to be part of 2020 census training.
- **Center for Human Services**  
 Maria reported Jean Youdelka left and position has been posted. There are 155 enrolled, ESL is at 36.3% and 58% has been post tested.
- **Rowan College SJ**  
 Patti told the group e-mail addresses will remain the same. It might take 6 months to a year before they are changed due to the merger. The new website address is [www.rcsj.edu](http://www.rcsj.edu). We had 165 enrolled with a LOS of 160. There were 44 graduating and 41 showed up. Seven graduated from Millville Library and 19 graduated from Youth Corp. Two students from Family Success Center and one CWED participant received a 2-year scholarship and another received a \$1,000 scholarship from Ocean First. (Alli asked the group to e-mail success stories and photos to her.)
- **PathStone**  
 Odi reported they had 82 enrollments, 73.2% ESL and 71% were post-tested. 17 received HS diplomas. Office has moved to Steamworks at 46 E. Commerce St. in Bridgeton. We no longer have an office in Salem.
- **Salem Community College**  
 Maria reported there are 71 enrolled. Twenty-five received diplomas. This is the highest number of diplomas she's seen. ESL is at 53.3% and post test is at 56%. This is an established program and they are doing a wonderful job of connecting students to the next step.

#### **IV. Cape May Title II Consortium Partner Reports**

- **Atlantic Cape Community College**  
 Barbara reported they have 100% LOS.
- **Cape May Tech**  
 Betsy said they are in a transition period right now and are trying to fill secondary classes.

#### **V. Workforce Learning Link Reports**

Allison does not have a year-end report. They are giving us until August 2<sup>nd</sup> to clean up data and have final report. As of May, we were falling a bit short of LOS. We received a reduction in funding due to changes in Learning Link. We received \$34,000 less than last year. Our LOS for 19-20 is 116.

**VI. Other Reports**

No other reports were given at this time.

**VII. Old/New Business**

The group discussed TABE 11-12 version and CASAS. Test administrators are testing and working out the bugs. They are using a guide that Atlantic County staff put together. This can be e-mailed to the group.

**VIII. Adjournment**

Jenn requested a motion to adjourn the meeting. Motion made by Patti Gilmore, Second by Betsy Reed. The meeting adjourned at 10:04am.