



WORKFORCE DEVELOPMENT BOARD

CUMBERLAND · SALEM · CAPE MAY

Adult Education and Literacy Committee
Cumberland County College Luciano Conference Center
January 22, 2019

MINUTES

A meeting of the Cumberland/Salem/Cape May Adult Education and Literacy Committee was held on Tuesday, January 22, 2019 at 9 a.m. in the Luciano Conference Center at Cumberland County College.

ATTENDANCE: Barbara Kozek, Jenn Bates, Betsy Reed, Laura Stanton, Odilon Perez, Pam Comerford, Patti Gilmore, Sonya Saul

PUBLIC: Annette Vargas, Marva Ferguson, Pat Constantino, Sherwood Taylor, Dr. Terrence Hardee, Tom Brown, Elizabeth Satterfield, Youdelka Jean

STAFF: Allison Spinelli, Brian Langdon

HANDOUTS:

Title II Adult Education & Literacy FY 2019, ESL/Civics Students Toured Incollingo's Food Rite Store, January 22, 2019 – Updates for SCVTS, FY 2019 Performance Targets, Workforce Learning Link Monthly Summary Report December 2018, Cumberland County College Workforce Development Spring 2019 Schedule of Classes, Gateway CAP Earn While You Learn Flyer

I. Welcome & Opening Remarks Approval of Minutes

Jenn Bates opened the meeting by welcoming all attendees and read the Open Public Meeting Act. Jenn requested a motion to approve the minutes from October 2018. Motion made by Barbara Kozek, Second by Betsy Reed. All in favor, motion approved.

II. Title II Lead Agency Report

Jenn informed the group that Salem County Vocational Technical School is going through a transition. Jenn is now interim Business Administrator and Maria Alleva is moving into her position. Maria informed the group that the consortium is on track to meeting their enrollment goal. The Post-Test Average is at 64% Consortium Wide. Maria informed the group that a 64% post-test average is high for this point in the year. She reported that the Salem consortium received a good report from the Department of Labor in regard to the Integrated Education and Training (IETs) monitoring. The consortium works well and no corrective action is needed. The Department of Labor has not confirmed a date for the Cumberland visit. Jenn informed the group that future IETs will most likely integrate workforce training with adult education. Our local area already does this and does it well. High School

Equivalency (HSE) may be linked to credentials in the future. As a whole, Jenn and Maria expressed happiness with the consortium's performance.

III. Cumberland/Salem Title II Consortium Partner Report

- **Salem County Vocational Technical Schools**
65 students enrolled, but Maria believes the actual number is closer to 81. Post Testing is at 46%. 7 have received their HSE diplomas. 22 students enrolled in the ESL classes at the Family Success Center.
 - **Cumberland & Salem Department of Corrections**
33 students enrolled. Post Testing is at 88%. 7 have received their HSE diplomas.
- **Millville Public Library**
Sonya Saul informed the group that the library has enrolled 8 more students. 6 have received their diplomas. The library is currently holding day and night classes. Overall, they are doing well.
- **Center for Human Services**
77 students enrolled. Post Testing is at 44%.
- **Cumberland County College**
Patti Gilmore reported that classes are currently full. The college will begin having classes at the Family Success Center in March. The program the college ran at Bridgeton High School was successful. Their new ESL location will be at the Salvation Army in Vineland. These will be evening classes. Displaced homemakers will be coming in to speak with some of their students. 7 enrolled in the college HiSET course at the Arts & Innovation Center. All 7 passed. 75 enrolled at the actual college. 40 have passed. Patti reported that the college is moving forward with the merger with Rowan College, pending approval from Middle States. They are aiming to have this process complete by July 1, 2019.
- **PathStone**
44 students enrolled. Post Testing is at 81%. PathStone will be adding 8-10 more students.

IV. Cape May Title II Consortium Partner Reports

- **Atlantic Cape Community College**
Barbara Kozek reported that they currently have 2 IETs focused on Retail, Hospitality, and Tourism. These IETs are helping their students into the casino industry. The college enrolled 9 students, all passed, and all are employed. The second IET teaches these students a second game, which makes them more employable in the casino industry.
- **Cape May Tech**
Elizabeth Satterfield reported that their second ServSafe class was a success. They are currently focusing on enrolling more students.

V. Workforce Learning Link Reports

- **Cumberland/Cape May**
Allison Spinelli reported that Cumberland's outcomes are above average. Enrollment is lacking. This is an area of concern and she will be paying close attention to this.

VI. Other Reports

Laura Stanton discussed the Learn While You Earn flyer. These are daytime classes. There is an online portion. The focus is on financial literacy.

Youdelka Jean reported that the Center for Human Services is experiencing low enrollment. They are struggling to keep students in class because of mandatory overtime at their jobs in the industrial park.

Allison gave a report on the Workforce Development Board. She informed the group on the Atlantic City Electric class – WISE program and GIE test prep. The women who are enrolled in the WISE program will roll into the GIE test prep. A utility industry hiring event will be planned once the first round of the Atlantic City Electric Grant is over.

VII. Old/New Business

Barbara asked a question regarding the FY 2019 Performance Targets. She wants to know what is considered a level of success for ABE Level 6. Jenn informed her that she will be meeting with the State soon and will ask them for clarification. Barbara informed the group that a donor from the Atlantic Cape Foundation is paying for testing for students who are financially struggling.

Pat Constantino asked if the Math CASES test has been approved by the State. Jenn told her that she will bring her question to the State at the meeting. Concerns were expressed about TABE 11 & 12. Allison informed the group that there is a statewide discussion on what to do about testing. Sonya informed the group that she has focused on the medium and hard portions for instruction with TABE 11 & 12. She has been seeing gains as a result. Sonya suggested that instructors look at what their students' needs are and spend more time on those areas. She also breaks up the test so it's not so laborious.

VIII. Adjournment

Jenn requested a motion to adjourn the meeting. Motion by Patti Gilmore, Second by Betsy Reed.