



WORKFORCE DEVELOPMENT BOARD

CUMBERLAND · SALEM · CAPE MAY

Adult Education and Literacy Committee
Cumberland County College Luciano Conference Center
April 23, 2019

DRAFT MINUTES

A meeting of the Cumberland/Salem/Cape May Adult Education and Literacy Committee was held on Tuesday, April 23, 2019 at 9 a.m. in the Luciano Conference Center at Cumberland County College.

ATTENDANCE: Barbara Kozek, Betsy Reed, Courtenay Reece, Laura Stanton, Maria Alleva, Odilon Perez, Pam Comerford, Patti Gilmore, Sonya Saul

PUBLIC: Rosemma Ward, Pat Constantino, Denise Taguwa, Annette Vargas, Wayne Roberts, Elizabeth Satterfield, Sherwood Taylor, Marva Ferguson, Youdelka Jean

STAFF: Allison Spinelli, Brian Langdon

HANDOUTS:

Title II Adult Education and Literacy FY 2019, Updates from SCVTS, Memorandum: Adult Basic Education (ABE) and English Language Acquisition (ELA) Testing, Gateway Community Action Partnership: Earn While You Learn, Gateway Community Action Partnership: How to Save When Money is Tight

I. Welcome & Opening Remarks Approval of Minutes

Maria Alleva opened the meeting by welcoming all attendees and read the Open Public Meeting Act. The meeting began at 9:05am. Maria requested a motion to approve the minutes from January 2019. Motion made by Barbara Kozek, Second by Patti Gilmore. All in favor, motion approved.

II. Title II Lead Agency Report

Maria informed the group that the Consortium is doing well overall. 520 students have been served, 692 is the goal. 207 students have increased their EFL. 66 have earned their HSE. 60% Post-Test average Consortium wide. The diploma rate has increased substantially Consortium wide. Maria informed the group that she has been working with the Retail Federation for IETs. Maria suggested creating IETs based on local employer needs. The Department of Labor will not be going to a second location for monitoring. Maria spoke about the CoABE Conference she attended. She informed the group that many big businesses were in attendance and expressed interest in getting involved with ABE. They spoke about apprenticeship opportunities.

III. Cumberland/Salem Title II Consortium Partner Report

- **Salem County Vocational Technical School**
96 students enrolled. 32 have increased their EFL. 7 students have received HSE diplomas. The ESL class at the Family Success Center has 28 students enrolled. Their EFL levels are above benchmarks. Tyson Foods has 12 students enrolled. They will be working more with IETs for next year.
 - **Cumberland & Salem Department of Corrections**
33 students enrolled. 15 have increased their EFL. 88% Post Test. 13 have received their diploma.
- **Millville Public Library**
60% Post Test rate. They are having a good year. About a dozen have passed the HSE. The library will be combining with graduation with Patti Gilmore's group from Cumberland County College. Graduation will be on June 25th at the Cumberland County College theatre. The library will be holding a 2020 Census Recruitment Job Fair.
- **Center for Human Services**
151 students enrolled. They have reached their goal for the year. They are looking to increase their Post Test scores so they can achieve their goal there.
- **Cumberland County College**
112 students enrolled. This is their last cohort for the year, classes are full. 68% Post Test rate. The merger with Rowan College of Gloucester County will take place pending Middle States approval. Allison Spinelli informed the group that she had attended a meeting with the President of RCGC and was assured that no programs will be eliminated on either campus. Patti informed the group that the funding sources for each college will be different.
- **PathStone**
63 students enrolled. 75% Post TABE results. 6 more students will be testing at the end of the month.
- **Salem Community College**
The college is finishing their last session for the year. They have given out 51 HSE diplomas in three years, which is significant. 63 students are currently enrolled. 61% EFL.

IV. **Cape May Title II Consortium Partner Reports**

- **Atlantic Cape Community College**
191 students enrolled. Barbara Kozek spoke about the success of their gaming program. One of their students was hired to be an online dealer.
- **Cape May Tech**
5 students from ServSafe program were enrolled in the manager class. All of them passed.

Maria suggested that the Consortium as a whole should focus on ESL to finish out the year. Enrollment should be fine.

V. **Workforce Learning Link Reports**

Allison informed the group that she did not receive a March report. This could be because of a transfer of data issue the State is experiencing. Reports have been under representing actual numbers. Students have been found that were not reflected in reports. They had a goal of serving 150 students.

As of February there was 61 students enrolled. All 61 have achieved an EFL gain. Allison informed the group that they are seeking referrals for the Learning Link.

VI. Other Reports

No other reports were given at this time.

VII. Old/New Business

The memorandum from the State regarding Adult Basic Education (ABE) and English Language Acquisition (ELA) Testing was discussed. Allison informed the group that Cumberland will be utilizing both TABE 11&12 and CASAS. Cumberland will not be using TABE 11&12 as an assessment tool. CASAS seems to be workforce focused, while TABE seems to be academically focused. There is an interest to see how the two tests compare in that way. CASAS is a shorter test and the results are comparable to TABE. Allison will send the CASAS manual that was created by Cape May to the group. Allison informed the group that she will be working with the CASAS vendor so a summary can be obtained, not a full report of the students progress. Barbara informed the group that the State will be holding a training for a Northern and Southern trainer. These trainers will then be responsible for training additional trainers. The State will look to purchase the test in bulk for the whole state. LASIS is not up-to-date, so it is not automatically populating information and results. A paper version of CASAS is available.

Allison provided an Atlantic City Electric update. Cumberland and Cape May combined had an 88% success rate. Atlantic City Electric is happy with these outcomes as they have never seen outcomes like this before. A debrief with ACE will take place soon. There will be an effort to spread out the programs for the next round so they will not all happen at the same time as they did with the first round. A Utilities hiring event is being planned for the summer. Salem's classes are being planned soon.

VIII. Adjournment

Maria requested a motion to adjourn the meeting. Motion made by Patti Gilmore, Second by Betsy Reed. The meeting adjourned at 10:03am.