

Adult Education & Literacy
Zoom Meeting
October 26, 2021 – 9:00 a.m.

DRAFT MINUTES

A meeting of the Adult Education & Literacy was held Thursday, October 26, 2021, via Teams due to COVID-19. Those in attendance were:

Attendance: Elizabeth Satterfield, Patti Gilmore, Denise Taguwa, Jennifer Bates, Maria Alleva, Ron Burkhardt, Barbara Kozek, Oscar Gomez, Katie Czajkowski, Odi Perez, Sonya Saul, Pat Constantino, Rosemma Ward, Terrence Hardee, Laura Stanton, Lisa Berry, Sherwood Taylor, Thomas Halligan, Betsy Reed, Ron Burkhardt, Kelly Burn, Johnathon Cummings

Staff:

Allison Spinelli, Cindy Angelo, Zary Irurita, Brenda Todd

I. Welcome/Opening Remarks

Maria Alleva opened the meeting by welcoming all attendees. The meeting began at 9:03 am. Maria requested a motion to approve the minutes July 2021. Motion made by Pat Constantino, Second by Patti Gilmore. All in favor, motion approved.

II. Title II Lead Agency Report

Maria reported we were awarded NGO for 2021-2025. The year ended with level of service of 375.

III. Cumberland/Salem Title II Consortium Partner Report

a. Salem County Vocational Technical Schools

i. Cumberland & Salem Department of Corrections

- Cumberland: Maria reported Roxanne from Cumberland Corrections is no longer with us.
- Salem: Maria reported from Angel that there is currently 42 people enrolled. In-person services.
- Nelly Rodriguez has 8 students enrolled in ESL Program. All programs hit their benchmarks last year.

b. Revive

Johnathon Cummings reported classes are being offered virtually and found it works well for students as it provided opportunity to learn computer skills. 27 seats are all filled. In addition, GED in Spanish is being offered virtually.

c. Millville Public Library

Sonya reported 12 in LASIS, taking post test this week. 15 are starting in November. Typical sessions are 7-8 weeks. Hours are 10a-1p & 2-5 **M-Th** and 5:30-7:30 **T & Th**. Starting in November, Hybrid classes will be available.

d. Rowan College of South Jersey

Patti reported 48 new students with 15 returning. Starting with CASAS pre-testing, still having issues with virtual part of it. Classes are in academic building, morning 9a-11a, 1p-3p. Partnering with CCTEC and having evening classes 5p-7p in room 117.

College is providing instructors for STE with blackboard. College has upgraded technology and teachers are now able to do Hybrid with students that can't attend due to transportation, day care, emergencies, etc.

Annette reported ESL is going smooth and is conducted in Vineland Library. 8-10 students. Hi-set evening and daytime testing is going smoothly as well.

○ **PathStone**

Pat reported Odi is no longer with PathStone. There is now a vacancy in his position.

Classes are conducted virtually using Zoom.

Starting in November, it was considered to leave virtual and start Hybrid. However, there have been request to stay virtually due to life situations that won't allow attendance.

There are currently 20 participants. There were about 9 who carried over. 7 who are fully enrolled.

○ **Salem Community College**

Rosemma reported staff returned July 26th. Technology was updated during time away. ASTEC is used everyday by day class and offered to night class. Day classes M-Th 9am-12p. Evening is T, W & Th 5p-9p with 2 teachers rotating those positions.

IV. Cape May Title II Consortium Partner Reports

a. Atlantic Cape Community College

Barbara reported for the Rio Grande WLL: No students have been serviced this year so far. We are ready to return to the building once it reopens.

Title 2: The Consortium this year is Atlantic Cape Community College, Cape May Technical School District and Literacy Volunteers Cape-Atlantic.

Our LOS is 442. We have 257 active students as of today, which is 58% of our contracted LOS.

Six students have received their high school equivalency and 5 students have passed the American Hotel and Lodging Associations Certified Guest Service Professional exam and received their credential.

b. Cape May Tech

Elizabeth reported classes started September 13th, virtual and in person. 4 new students in nighttime ESL. 85 registered- 31 ESL, 54 ABE. Aluminum welding and safe food training started in January in person. Open house is November 16th, 6-8p.

V. Workforce Learning Link Reports

Allison reported for year '22's first quarter contract LOS is 79 students, 25 served in Cape May County. 19 students enrolled during time period- 3 individuals entered post-secondary training, 3 received high school equivalency. No enrollments in Cape May County.

VI. Adjournment

Jenn requested a motion to adjourn the meeting. Motion made by Maria A. Second by Rosemma Ward. The meeting adjourned at 9:41 am.