



# WORKFORCE DEVELOPMENT BOARD

CUMBERLAND · SALEM · CAPE MAY

Adult Education and Literacy Committee

Luciano Conference Center

October 22, 2019

## MINUTES

A meeting of the Cumberland/Salem/Cape May Adult Education and Literacy Committee was held on Tuesday, October 22, 2019 at 9 a.m. in the Luciano Conference Center at Rowan College SJ.

**ATTENDANCE:** Jenn Bates, Marielena Martinez, Betsy Reed, Maria Alleva, Laura Stanton, Pat Constantino, Susan Jurusz, Sonya Saul, Patti, Gilmore, Terrence Hardee, Pam Comerford, Katie Czajkowski, Jocelyn McNear, Odilon Perez, Rosemma Ward

**PUBLIC:** None

**STAFF:** Allison Spinelli, Ginger Supernavage, Cindy Angelo

### **HANDOUTS:**

NJ State Report Card Adult Education Providers WIOA Title II

Title II Adult Education and Literacy FY 2020 (2019-2020 First Quarter)

Rowan College SJ (Cumberland Campus) Workforce Development Fall 2019/Winter 2020 Brochure

### **I. Welcome & Opening Remarks Approval of Minutes**

Jenn Bates opened the meeting by welcoming all attendees and read the Open Public Meeting Act. The meeting began at 9:09 am. Jenn requested a motion to approve the minutes from July 2019. Motion made by Patti Gilmore, Second by Pat Constantino. All in favor, motion approved.

### **II. Title II Lead Agency Report**

Jenn spoke about performance measures for the 18-19 school year. The Consortium-wide grade was 92 (A). This is a first for Salem/Cumberland. The cooperation between counties is showing up in our measures and moving us forward. ESL 1 was the only missed benchmark. We were at 31%. It is a really big jump to go from one level to the next. State highlights included 18,000 served and measurable gains in all benchmarks. Cape May and Atlantic County hit all their benchmarks with Cumberland/Salem meeting all but one. Looking forward to all 4 counties meeting all benchmarks.

We are in year three of a three-year grant cycle. In February or March a new competitive grant will be released. We will apply again but it is not guaranteed. Partners will be looked at individually. If they are not meeting benchmarks, it could be a deal-breaker for the Consortium. The last grant was awarded to the Cumberland/Salem Consortium and to the Atlantic/Cape May Consortium (with Atlantic

and Cape May receiving separate allocations). During the current grant award Cape May became part of the Cumberland/Salem Consortium. Allison will let Jenn know if the state decides to make any changes to the way grants are distributed.

### III. **Cumberland/Salem Title II Consortium Partner Report**

#### ○ **Salem County Vocational Technical School**

Maria congratulated Consortium on reaching all but one benchmark. Confident that we will reach benchmark for ESL 1 this year.

CASAS Update: Transitioning from TABE 11-12. Enrollment is not as high as usual. We have until the end of November to finish with TABE 11-12. There will be a Data Workshop meeting today at 2:00 to answer any questions on CASAS.

Requesting feedback on Aztec. Let Maria know if you have questions.

#### ▪ **Cumberland & Salem Department of Corrections**

Nothing reported.

#### ○ **Millville Public Library**

Sonya reported the first student has been signed up for Aztec with a few more being signed up soon. Currently we have 21 students. We are ordering CASAS this month to start using in December. Alli mentioned Workforce Development's Learning Link uses Aztec if anyone needs to use.

#### ○ **Center for Human Services**

Marielena reported one student has been enrolled. There were 41 students in first cohort. We are getting ready to post-test and hoping to meet our 60% requirement.

#### ○ **Rowan College SJ**

Patti reported they just started a new cohort. 45% post-TABE and 10-12 passed HiSet. Applications are being accepted for the Cumberland Hospitality Industry Program (CHIP). This program is for out-of-school youth who are not attending school and are not younger than 16 or older than 24 at the time of enrollment. Let her know if you have any students who may be interested.

#### ○ **PathStone**

Odi reported as of September they have 17 enrolled. A new class is starting in October. There were five diplomas through September. We are getting ready to transition to Casas in November.

#### ○ **Salem Community College**

Rosemma reported the summer class was huge. Eighteen have received diplomas. Teachers are using Aztec. We will do paper CASAS testing

### IV. **Cape May Title II Consortium Partner Reports**

#### ○ **Atlantic Cape Community College**

Nothing Reported.

#### ○ **Cape May Tech**

Susan reported we are happy with data from last year. Struggling with ESL I. We were hoping performance would change. CASAS is fully working. Teachers are happy. HSE testing going well. Testing one section at a time. It's faster for students.

**V. Workforce Learning Link Reports**

Allison introduced Cindy Angelo who has been hired as One Stop Facilitator for Cumberland, Salem and Cape May counties. She will manage the Partners' meeting. She is doing a great job as she is learning. One task for Cindy will be the 2020 Certification of each One-Stop facility.

For FY'19 the Learning Links level of service was at 85%. Our goal was to serve 150 but served only 127. There is good news on Outcomes and Educational Gains. We reached 71% of our 60% goal in Outcomes and over our 30% goal in Educational Gains. Funding was reduced for 2020. Funding for Atlantic Cape Community College for Cape May might have to be reduced. The agreement is set at LOS 46 at \$1,000 per student.

**VI. Other Reports**

Maria told the group she is working behind the scenes to open evening programs in the trades at Salem County Vo-Tech which would start in the Spring.

**VII. Old/New Business**

None

**VIII. Adjournment**

Jenn requested a motion to adjourn the meeting. Motion made by Rosemma Ward, Second by Betsy Reed. The meeting adjourned at 9:50 am.