

Adult Education & Literacy  
Zoom Meeting  
January 26, 2021 – 9:00 a.m.

## MINUTES

A meeting of the Adult Education & Literacy was held Thursday, January 28, 2021 via Zoom due to COVID-19. Those in attendance were:

**Attendance:** Elizabeth Satterfield, Patti Gilmore, Denise Taguwa, Jennifer Bates, Maria Alleva, Ron Burkhardt, Barbara Kozek, Oscar Gomez, Katie Czajkowski, Odi Perez, Sonya Saul, Pat Constantino, Rosemma Ward, Terrence Hardee, Laura Stanton, Lisa Berry, Sherwood Taylor, Thomas Halligan, Betsy Reed, Ron Burkhardt

**Staff:**

Allison Spinelli, Cindy Angelo, Zary Irurita

**I. Welcome/Opening Remarks**

Jenn Bates opened the meeting by welcoming all attendees. The meeting began at 9:10 am. Jenn requested a motion to approve the minutes October 2020. Motion made by Pat Constantino, Second by Barbara Kozek. All in favor, motion approved.

**II. Title II Lead Agency Report**

Jenn reported level of service is contracted for 604 individuals. 114 current students enrolled/servicing. 19% of service.

New competitive NGO that will be coming soon. Extended contract for one more year due to closures. Will be shared once more info is received.

**III. Cumberland/Salem Title II Consortium Partner Report**

**a. Salem County Vocational Technical Schools**

Maria reported they are operating in person still on a limited basis.

ESL: Nellie is helping students for their performance gains.

Maria on behalf of Rosetta: 18 students currently in the system. Start back Feb 15 with classes. Some post testing they are able to do. The college is doing a great job.

**b. Millville Public Library**

Sonya reported they went virtual Mid-December due to staff member getting Covid.

- Struggles with Google Meet, lost half dozen
- On Monday, going hybrid with students.

- 4 new student starting in person on Monday

**c. Rowan College of South Jersey**

Patti reported ESL Student took Hi-set exam and passed 5 exams and is now enrolled in engineering program.

- ESL levels 2- 5 testing 100%, Level 6 -88%
- Still virtual until at least September
- Limited hi-set testing Thursdays and Fridays due to CDC Guidelines

○ **PathStone**

Odi reported 36 enrollments, 11 diplomas

- 2 students taking last sections this week within home testing
- Virtual classes M-Th, classes divided in two sections on Zoom
- Guadalupe has replaced Nellie

**IV. Cape May Title II Consortium Partner Reports**

**a. Atlantic Cape Community College**

Barbara- 39% level of service, limited in person CASAS testing, added additional sections for high school diplomas, ESL is online, ABE, 2 GED classes are in person but, can work on ASTEC at home. Live stream math classes for ABE students who prefer to work from home where they can ask questions.

**b. Cape May Tech**

Elizabeth reported posttest rate 38%, 45% measurable skill, in class M and Tue, access to google classroom

- IET is a little slow.
- ESL guest services just started back up
- HSE Testing is moving forward

**V. Workforce Learning Link Reports**

Allison:

- Switched to Teams as platform for meeting due to one of board members having security issues with Zoom.
- All of 3 counties are moving along and doing the best they can with virtual services.
- Learning link activities are low at this point due – putting a lot of attention to hopefully raise these enrollment
- Carried over 16 students, 12active, 2 new enrollments so far
- Change in instructor learning link in Cumberland- Brenda Todd being the lead in helping make decisions in what title programs students should follow with- initially in Cumberland.

**Other Reports**

There were no other reports.

**VI. Old/New Business**

There were no other reports.

**VII. Adjournment**

Jenn requested a motion to adjourn the meeting. Motion made by Barbara Kozek, Second by Elizabeth Satterfield. The meeting adjourned at 9:54 am.