



WORKFORCE DEVELOPMENT BOARD

CUMBERLAND · SALEM · CAPE MAY

Adult Education and Literacy Committee
Cumberland County College Luciano Conference Center
April 24, 2018

MINUTES

A meeting of the Cumberland/Salem/Cape May Adult Education and Literacy Committee was held on Tuesday, April 24, 2018 at 9 a.m. in the Luciano Conference Center at Cumberland County College.

ATTENDANCE: Barbara Kozek, Maria Alleva, Kasmire Blazie, Patti Gilmore, Odilon Perez, Pam Comerford, Danielle Bailey, Laura Stanton, Courtenay Reece, Sonya Saul

PUBLIC: Thomas Brown, Annette Vargas, Terrence Hardee, Jami Johnston, Betsy Reed, Jody Classen

STAFF: Allison Spinelli, Christy DiLeonardo, Brian Langdon, Shantay Clark

HANDOUTS:

Title II Adult Education and Literacy FY 18, WLL-001 Workforce Learning Link Monthly Summary Report, Information Session: Opportunity Partnership Grant Program

I. Welcome & Opening Remarks Approval of Minutes

Maria Alleva opened the meeting by welcoming all attendees and read the Open Public Meetings Act. Maria requested a motion to approve the minutes from January 2018. Motion made by Danielle Bailey, Second by Terrence Hardee. All in favor. Motion approved.

II. Title II Lead Agency Report

Maria handed out Title II Adult Education and Literacy FY 18. Maria indicated that it is an excellent report. There is an increase in performance in all areas. Cumberland, Salem, and Cape May are operating in the top percentile in the State. In Earned HSE, all five areas have been completed. Work is being done with the National Retail Association for IET's. Maria gave the floor to Barbara Kozek to speak on the bilingual blackjack program Atlantic Cape Community College developed. Their first class is done. They had 9 students – all of whom passed, received their license, and all have auditions. Currently, their second class has started and they have enrolled 9 students. For next year, they will be inviting the individuals who already participated in the program to come back for stackable credentials and to be trained in two more games. They had 34 enrolled in their SERVSafe program – all of whom passed. They are looking to do a management class to give these individuals stackable credentials. Maria

informed the group that funding will be increasing slightly this year and is expecting a rebalance to take place.

III. Title II Consortium Partner Report

- **Salem County Vocational Technical Schools**

It was expressed that the programs are going well and they are expecting success.

- **Department of Corrections**

- They are working on their numbers. It was expressed that they have been successful in the past.

- **Millville Public Library**

44 students enrolled. About a dozen students have received their high school diploma through their program. Sonya Saul emphasized the success of Courtenay Reece implementing a Facebook page for their students.

- **Center for Human Services**

80 students enrolled. They are looking to enroll 140 students. They are working to get levels up in each area. They just started a Facebook page, which will be going public soon.

- **Cumberland County College**

- **Vineland Public Library**

- **Port Norris**

Reported they are having success and have been meeting their levels for this fiscal year.

- **PathStone**

They currently have 60 enrolled. Their target is 81. Odilon Perez reported they had a hard month in December, but they have picked up in March. With the start of their next class they will be closer to their target.

- **Salem Community College**

Reported they have 56 enrolled. Their target was 31 enrolled. They are doing well after recently reopening their program. 19 out of 51 students have received their high school diploma.

IV. Cape May Consortium Report

- **Atlantic Cape Community College**

- **Cape May Tech**

Barbara reported that Cape May's money has been split between Cape May Tech and Atlantic Cape Community College. The program has been successful. She is happy with how well they have been doing.

V. Workforce Learning Link Reports

- **Cumberland**

Kasmire Blazie referenced and explained the WLL-001 Workforce Learning Link Monthly Summary Report. Total number of students is 13. 10 are from Progresso.

- **Cape May**

Reported 14 enrolled. Their level of service is 58%. They have a good success rate, but are having trouble with recruitment. They are opening their lab up to the public

for computer literacy. Only 1 individual has enrolled. Stressed that their numbers are low.

VI. Other Reports

Terrence Hardee reported that Cumberland County College is in the process of acquiring an additional site for the HiSET.

Maria discussed the Opportunity Partnership Grant Program handout. There are currently 19 students enrolled. All are still in the program. They are anticipating 100% outcomes if the students continue on their current path. Through the program, they have all their costs covered. They are in a partnership with Cooper Hospital. This program has been extremely successful. Cooper Hospital will hire everyone who takes part in the program.

Maria reported they will have evening welding courses in the summer.

VII. Old/New Business

Allison reported that they will continue to use the new TABE test, as the TABE test changes were discussed at January's meeting. There is consensus that this test is not a good tool for individuals on a training track. They are currently looking at alternative tools. The CASAS test is a possible option. Barbara explained that this test is approved by the Department of Education. Allison has volunteered Cumberland to be the pilot. Discussion followed.

VIII. Adjournment

Maria requested a motion to adjourn. Motion made by Patti Gilmore. All in favor, motion passes. Meeting adjourned.