



WORKFORCE DEVELOPMENT BOARD

CUMBERLAND · SALEM · CAPE MAY

Adult Education and Literacy Committee
Cumberland County College Luciano Conference Center
July 24, 2018

MINUTES

A meeting of the Cumberland/Salem/Cape May Adult Education and Literacy Committee was held on Tuesday, July 24, 2018 at 9 a.m. in the Luciano Conference Center at Cumberland County College.

ATTENDANCE: Barbara Kozek, Courtenay Reece, Danielle Bailey, Maria Alleva, Kasmire Blazie, Patti Gilmore, Odilon Perez, Sonya Saul

PUBLIC: Betsy Reed, Denise Taguwa, Jessica Watson, Rosario Trejo-Mendiola, Amy Ronketty, Elizabeth Satterfield

STAFF: Christy DiLeonardo, Brian Langdon, Shantay Clark

HANDOUTS:

Title II Adult Education and Literacy FY 18 Preliminary Close Out Report, Millville Public Library Adult Basic Education or High School Equivalency flyer, Salem Community College Free Adult Education Classes Schedule 2018-19, Salem County Vocational School – ESL/Civics/IET Program 2017-2018, WLL-001 Workforce Learning Link Monthly Summary Report June 2018, Riverview Family Success Center: ESL and Civics Classes, Cumberland County College ABE Program/ESL Program, Cumberland County College Hugh School Equivalency

I. Welcome & Opening Remarks Approval of Minutes

Maria Alleva opened the meeting by welcoming all attendees and read the Open Public Meeting Act. Maria requested a motion to approve the minutes from April 2018. Motion made by Barbara Kozek, Second by Patti Gilmore. All in favor, motion approved.

II. Title II Lead Agency Report

Maria went over the Title II Adult Education and Literacy FY 18 Preliminary Close Out Report. Maria said that she is very pleased with where we, as a local area, are right now. We are very close to meeting all our goals. She noted that under Consortium Performance the number should read 598, not 595. We are currently over 95% level of service. Maria informed the group that 84 students received their diplomas from Salem County Vocational Technical School. Maria explained that the IETs are from a pilot program from the state. Jen Bates has a meeting in August with Tyson Foods. Tyson would like to run ESL classes onsite. Christy mentioned that she could help with businesses who help with ESL classes – she will contact Jen. Patti mentioned that Mike Goonan can also help with this.

III. Cumberland/Salem Title II Consortium Partner Report

- **Salem County Vocational Technical Schools**

Maria pointed to the Salem County Vocational School handout celebrating the graduation of 6 students who went through the National Retail and Customer Service (NRF) program. All of which passed and received their NRF certificates. They are planning on doing stackable credentials for the students who return. They had 21 students go through ESL classes and they already have 21 signed up for their next ESL class.

 - **Salem Department of Corrections**

They have 90 students, which is slightly under their target number.
 - **Cumberland Department of Corrections**

Currently have 70 students. Their target was 30 students. They have been consistent in their performance. About 20 students recently received their diplomas.
- **Salem Community College**

The college is sustaining. They are increasing their overall numbers. They currently have 69 students enrolled; 50 was their target. They are looking to do all testing at the college in the future.
- **Millville Public Library**

50 students enrolled. They teamed up with Patti Gilmore's graduation. 12 received their diplomas. Currently have 14 enrolled with 6 new students. They decided to incorporate financial literacy in their high school program. Partnering with 12 retailers for retail IETs, which will be starting in September. They will be setting up a store for the training.
- **Center for Human Services**

102 students enrolled. This is lower than usual. Offering classes earlier – in August instead of September. They are beginning to see people respond. 2 students for IETs. 176 people came to their closing ceremony, including families. This was to recognize students who attended 12 hours or more.
- **Cumberland County College**

140 students; 135 was their target. They had to do two ESL celebrations. IETs will be retested because they weren't high enough. Patti informed the group that the Vineland Public Library had their hours cut. They gave 2 students full scholarships to Cumberland County College. Once everything is approved, they will have another location for testing both in English and in Spanish – the Arts and Innovation Center. ESL will be taught at Vineland Public Library and now the Salvation Army. Already 20 people enrolled; only need to serve 13.
- **PathStone**

76 enrolled. 80 was their goal. They met all their goals for levels 1-5. The new session is going well at both sites.

IV. Cape May Title II Consortium Partner Reports

- **Atlantic Cape Community College**

20 enrolled out of their goal of 33. They are happy after having really low numbers in the beginning of the year. Offering free computer classes to get people coming in with the hopes they will have an increase in interest in other areas. Currently have an 83% success rate. Barbara Kozek talked about their Blackjack ESL course. 15 students went through the program, all of which are employed in the casino

industry now. Working on getting stackable credentials for those who want them. The casinos approached them and wanted to audition all their students.

- **Cape May Tech**

They just had their largest graduation. 37 students out of 40. All 37 received their certification. They will be doing a ServSafe program in October. One HSE class will be offered at night. They have started things back up in their Department of Corrections. 2 have graduated. Testing is back up and running in their Department of Corrections.

V. Workforce Learning Link

Kasmire referenced and explained the WLL-001 Workforce Learning Link Monthly Summary Report June 2018. Our local area had a total of 170 enrollees. She is continuing to work with Progresso employees to help them find work.

VI. Other Reports

No other reports

VII. Old/New Business

No old or new business to report

VIII. Adjournment

Maria requested a motion to adjourn. Motion made by Barbara, Second by Patti. All in favor, meeting adjourned.