

Adult Education & Literacy
Zoom Meeting
July 27, 2021 – 9:00 a.m.

~~DRAFT~~ MINUTES

A meeting of the Adult Education & Literacy was held Thursday, April 27, 2021, via Teams due to COVID-19. Those in attendance were:

Attendance: Elizabeth Satterfield, Patti Gilmore, Denise Taguwa, Jennifer Bates, Maria Alleva, Ron Burkhardt, Barbara Kozek, Oscar Gomez, Katie Czajkowski, Odi Perez, Sonya Saul, Pat Constantino, Rosemma Ward, Terrence Hardee, Laura Stanton, Lisa Berry, Sherwood Taylor, Thomas Halligan, Betsy Reed, Ron Burkhardt, Kelly Burn, Johnathon Cummings

Staff:

Allison Spinelli, Cindy Angelo, Zary Irurita

I. Welcome/Opening Remarks

Jenn Bates opened the meeting by welcoming all attendees. The meeting began at 9:02 am. Jenn requested a motion to approve the minutes July 2021. Motion made by Barb Kozek, Second by Cindy Angelo. All in favor, motion approved.

II. Title II Lead Agency Report

Jenn reported level of service is contracted for 604 individuals. 296 current students enrolled/servicing. 49% of service.

New Competitive NGO Submission 2021-2022

Application was awarded for FY 22, FY 23, FY 24, FY 25 program years.

Funding Changes per ABE/ESL student \$1000-\$1500

Funding Changes for IELCE student \$1000-\$2000

LOS FY 21= 604 **LOS FY 22= 375**

FY 22 ABE/ESL \$438,000 and IELCE \$148,000

Timeline of notification: June 1, 2021

*IELCE program application limited data for past performance/IET.

Current Partners Agencies:

Rowan College South Jersey, Vineland Library, Family Success Center, Alms Center
Millville Public Library
Pathstone Corporation
Salem Community College

Salem County Vocational Technical Schools, Family Success Center
Cumberland Correctional Facility and Salem Correctional Facility
Proposed new: Revive SJ (ELS Civics)

TASC NJ DOE Changes

2020-2021 Program Close Out

Partners will report out on current status close out and new year offerings.

III. Cumberland/Salem Title II Consortium Partner Report

a. Salem County Vocational Technical Schools

Jenn reported still operating ESL civics and IET's out of Pennsgrove location in partnership with family success center. During COVID-19 closures, instructors have been going into the communities/apartment complex's and working out of a common room to be able to reach students on where exactly they need to be.

Cumberland County Correctional: Operating consistently. Changes to come with movement in staffing change. Roxanne has taken another position at a school district.

Salem County Correctional: Operating consistently.

b. Millville Public Library

Courtney reported Sonia has been working with students and has sign-ups for September. They have written a grant that will provide computer class for those students who sign up in Sonia's classes starting in September.

c. Rowan College of South Jersey

Patti reported Dr. Terrance Hardee has left RCSJ and is now at Rowan University. The new Executive Director is Mike Goonan. There is also a new secretary, Alexandria [Dionisi](#). Still doing Hi-set testing and holding ESL classes in person at Om Center. 110 sub-tests offered. For July, AIC, 28 sub-tests. 138 sub-test total. 6 high school diplomas complete. Past ABE student had an article written by the college with Chick-Fil-A.

Starting with new physical year, 59 ABE starting, 14 ESL, and 5 ESL at Om Center.

o PathStone

Odi reported 57 enrolled and 18 diplomas. The past year was held virtually, no in-person classes. This year will still be held virtually. 10 students enrolled, about 5 started in May and were rolled over.

o Salem Community College

Rosemma reported March 11th was the last day of testing and didn't come back until July 6th. The state emailed a manual and student handbook for ASTEC. Starting week 4 of 5-week session. Starting back September 13th, have to work around Public Schools because of Labor Day. In the Fall, need a math teacher which would be a part-time position (about 2 hours a week).

IV. Cape May Title II Consortium Partner Reports

a. Atlantic Cape Community College

Barbara reported the next 4-year contract was granted for Atlantic and Cape May County. Cape May Tech was awarded \$182,390. For 2021, it was very trying year due to COVID-19- virtual and in-person classes were held. 160 students registered for ESL starting the first week of September. Contract of Level Service: 658 students, have done 451- 69%. Met 2 ABE levels for education functioning gain but all 6 of ESL. Met 4th and 2nd quarter employment and GED/diplomas. Credential rate for IET students was 75% and measurable skill gain was 56.67%.

b. Cape May Tech

Elizabeth reported about 50% in class. They were able to get 18 diplomas and are graduating on August 6th. 72 invites were sent out and so far 14 have come back. Post-test rate did get to 50%. Had 143 enrolled. Late October- early November is tentative to re-open.

V. Workforce Learning Link Reports

Allison reported preliminary results of a level of service goal 81 students, enrolled 47 (58%). 6 students entered employment and 4 students enter training. Educational gain goals were at 33%, target was 30%. Moving in PY21, there is a level of service goal, 79 students and 25 students dedicated to Cape May County Services. To maximize enrollments, there will be a continuation of virtual and in-person classes.

Other Reports

Johnathon Cummings- Executive Director of Revive South Jersey

Working in Cumberland County for past 10 years providing basic ESL instruction. Currently have 27 students enrolled to start on August 9th. In addition, in partnership with Path Stone, provide GED instruction in Spanish. Also provide community development work and have life coaches that guide families set and meet life goals. Located at Sheppard House in Bridgeton, 31 W. Commerce St.

Laura from Literacy Volunteers is looking for a part-time employee to help with tasks in the office.

VI. Old/New Business

There were no other reports.

VII. Adjournment

Jenn requested a motion to adjourn the meeting. Motion made by Rosemma Ward. Second by Elizabeth Satterfield. The meeting adjourned at 9:57 am.