



Cumberland County Purchasing Office

790 East Commerce Street • Room 111 • Bridgeton, New Jersey 08302

DAVID A. MULFORD, JR., QPA, RPPO, CCPO
Director of Purchasing

Office: (856) 453-2132
Fax: (856) 451-0967

MEMO

TO: ALL DEPARTMENTS

FROM: PURCHASING OFFICE

DATE: SEPTEMBER 24, 2010

RE: NEW CONTRACT FOR TONER CARTRIDGES

Please be advised that the Freeholders passed a resolution on September 23, 2010 awarding a contract to W.B. Mason of Vineland, NJ for Category A on the Toner Cartridges and a contract to Ribbons Express for Category B.

Attached you will find the new prices for each vendor. Note that the contract award takes effect November 1, 2010 to October 31, 2011 with an option for our office to renew the contract for an additional year.

W.B. Mason will be loading the Category A contract items on their website. You will be able to order your toner needs as you do with the office supplies. If the toners you need are under the Category B contract list from Ribbons Express; please order by requisition as before.

We ask that you please make sure you are ordering the toners needed for your department from the correct list.

Thank you for your cooperation. Any questions regarding this award, please contact Mike Mercado in Purchasing.

DM/cs

Enc.