

OFFICIAL BID SHEET

**BID SHEET FOR PROVIDING VEHICLE
REPAIR SERVICES FOR THE COUNTY OF
CUMBERLAND AND THE CUMBERLAND COUNTY
COOPERATIVE CONTRACT PURCHASING SYSTEM
IDENTIFIER # 181-CCCCPS**

BID # 10-02

BID OPENING: WEDNESDAY, FEBRUARY 24, 2010

PREVAILING TIME: 1:00 PM

Director of Purchasing, County of Cumberland: The undersigned hereby offers to contract with the County of Cumberland for Providing Vehicle Repair Services for the County of Cumberland and the Cumberland County Cooperative Contract Purchasing System, Identifier Number 181-CCCCPS, according to the specifications dated January 29, 2010, and scheduled to be received and opened at 1:00 PM on Wednesday, February 24, 2010.

This bid is being solicited on behalf of the Cumberland County Cooperative Contract Purchasing System, Identifier Number 181-CCCCPS, as authorized by N.J.S.A. 40 A:11-11(6) and regulated by N.J.A.C. 5:34-7.1, that permits government entities within the geographic boundaries of a County, and at the discretion of the County, to utilize any contract made by the County, provided that the successful bidder to the County is awarded a contract and has elected to extend their prices to those government entities.

The decision to award the County contract for this bid will not be affected by a bidder's decision to extend, or not to extend, their prices to the government entities within the County.

Bidders are hereby instructed to check below Yes or No:

Yes No . Are you willing to provide the item(s) herein bid upon to local government entities within the County of Cumberland, without substitution or deviation from specifications, features, quality, price, or availability, as herein set forth?

It is understood that orders will be placed subject to the overall terms and conditions of the contract to be awarded by the County of Cumberland, and that no other charges, including but not limited to, additional service or delivery charges, will be allowed except as permitted by the terms and conditions specified herein. It is further understood that the decision to extend, or not to extend bid prices, will not adversely effect consideration of this bid with respect to the needs of the County of Cumberland and the consequent award of contract.

Failure by the bidder to indicate above whether or not they will extend their bid prices to local government entities shall be taken to mean that bid prices will not be extended.

<u>ITEM</u>	<u>ESTIMATED ANNUAL HOURS</u>	<u>ITEM COST</u>	<u>EXTENDED ANNUAL COST</u>
A. Hourly Rate For In-Shop Repair Services	0 - 200	\$ <u>65.00</u> Per Hour	\$ <u>13,000</u> (A)
B. <u>Mark-Up</u> or Discount for Materials and Parts**			
B. Mark-up: <u>30</u> % x \$10,000.00 = \$ <u>3,000</u> + \$10,000.00		=	\$ <u>13,000</u> (B)
<u>OR</u>			
B. Discount: ___ % x \$10,000.00 = \$ _____ - \$10,000.00		=	\$ _____ (B)

TOTAL LUMP SUM BID (A+B) = \$ \$26,000.00

** Bidders shall place a circle around "Mark-up" if they will be charging a markup over their actual costs for parts and materials **OR** they shall place a circle around "Discount" if they will be deducting a discount from their actual costs for parts and materials. Bidders shall then indicate the percent (%) amount of the mark-up over their actual costs for parts and materials **OR** they shall indicate the percent (%) amount of the discount from their actual costs for parts and materials. Bidders shall then multiply the percent (%) markup times the \$10,000.00 parts and materials estimate to equal the amount of the mark-up **OR** they shall multiply the percent (%) discount times the \$10,000.00 parts and materials estimate to equal the amount of the discount. Bidders shall then add the amount of the mark-up to \$10,000.00 parts and materials estimate to equal the total amount the County may expect to expend for this contract **OR** they shall deduct the amount of the discount from the \$10,000.00 parts and materials estimate to equal the total amount the County may expect to expend for this contract.

For example, a bidder indicating a mark-up of ten percent (10%) shall multiply \$10,000.00 times their ten percent (10%) mark-up to equal \$1,000.00; the bidder shall then add the \$1,000.00 mark-up amount to the \$10,000.00 parts and materials estimate to equal \$11,000.00; the bidder shall then enter that amount into the appropriate area on the Official Bid Sheet. A bidder indicating a discount of ten percent (10%) shall multiply \$10,000.00 times their ten percent (10%) discount to equal \$1,000.00; the bidder shall then deduct the \$1,000.00 discount amount from the \$10,000.00 parts and materials estimate to equal \$9,000.00; the bidder shall then enter that amount into the appropriate area on the Official Bid Sheet.

Bidders shall provide either the mark-up **OR** discount information requested above in the manner described above and shall indicate that information in the format established in the Official Bid Sheet. Failure by the bidder to provide this information in the manner and format described herein shall be cause for their bid to be rejected as non-responsive. Bidders having any questions regarding the correct method for providing this information on the Official Bid Sheet shall contact David A. Mulford, Jr., Director of Purchasing, at (856) 453-2130.

Bidders are hereby strongly cautioned against changing, altering or modifying the format of the Official Bid Sheet. All requested information shall be provided in the format established therein. Bidders who change, alter or modify the Official Bid Sheet may have their bid rejected as non-responsive.

Do you have any exceptions to the specifications? Yes___ No___. If yes, attach a sheet of paper to the front of your bid submission listing any and all exceptions.

Have you included with your bid submission all of the required items identified in the Bid Checklist on Page 4? Yes No___. If no, your bid shall be rejected as non-responsive.

Have you indicated if you are you willing to provide the item(s) herein bid upon to local government entities within the County of Cumberland, without substitution or deviation from specifications, features, quality, price, or availability, as herein set forth for the Cumberland County Cooperative Contract Purchasing System, Identifier Number 181-CCCCPS? Yes No___.



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: BOB NOVICK CHEVROLET, INC.
Trade Name:
Address: 808 NO PEARL ST
BRIDGETON, NJ 08302
Certificate Number: 0065753
Effective Date: February 17, 1972
Date of Issuance: September 24, 2009

For Office Use Only:
20090924101740584

STATEMENT OF AUTHORITY

BID SUBMITTED FOR:

COMPANY: Bob Novick Chevrolet INC

ADDRESS: 808 N. Pearl ST

Bridgeton, N.J. 08302

BID SUBMITTED BY: John Melchiorre JR.

(Please Print)

SIGNATURE: 

(Bid Must Be Signed To Be Valid)

TITLE: Service + Parts Director DATE: 2/10/10

TELEPHONE: 856-451-0095 FACSIMILE: 856-453-9585

TAXPAYER IDENTIFICATION NUMBER: 22-1985811000

By submitting and signing this bid, we certify that we are familiar with all conditions and requirements of this bid.

VENDOR INFORMATION SHEET

In order to assure that all future correspondence is directed to the correct address, assure proper ordering, and to expedite future payments, the following information must be provided with this bid:

Name of Business: Bob Novick Chevrolet Inc.

Correspondence Address, including zip code:

Bob Novick Chevrolet Inc.
808 N. Pearl St.
Bridgeton, N.J. 08302

Purchase Order Address, including zip code:

Bob Novick Chevrolet Inc.
808 N. Pearl St.
Bridgeton, N.J. 08302

Payment Address, including zip code:

Bob Novick Chevrolet Inc.
808 N. Pearl St.
Bridgeton N.J. 08302

Telephone Number: 856-451-0095

Facsimile Number: 856-453-9585