



Cumberland County Purchasing Office

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DAVID A. MULFORD, JR., QPA, RPPO, CCPO
Director of Purchasing

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MEMORANDUM

**To: All Municipal/City Administrators/Clerks
All School Board Administrators/Board Secretaries
All Authority/Board Executive Directors**

**From: David A. Mulford, Jr., QPA
County of Cumberland
Director of Purchasing**

Date: April 1, 2010

Re: Cooperative Contract for Providing Vehicle Repair Services

On February 24, 2010, the County of Cumberland, solicited bids for Providing Vehicle Repair Services for itself and for the Cumberland County Cooperative Contract Purchasing System, Identifier Number 181-CCCCPS, as authorized by N.J.S.A. 40 A:11-11(6) and regulated by N.J.A.C. 5:34-7.1.

This legislation permits government entities within the geographic boundaries of Cumberland County to utilize any contract made by the County provided that the successful bidder to the County is awarded a contract and has elected to extend their prices, and the terms and conditions of the County contract, to those government entities.

On March 25, 2010, the Cumberland County Board of Chosen Freeholders adopted a resolution (copy attached) to award open-ended contracts to Bob Novick Chevrolet, Incorporated, 808 North Pearl Street, Bridgeton, New Jersey, 08302, for service on all non-Ford vehicles, and to Quality Lincoln Mercury Hyundai, Incorporated, 1935 North Second Street, Millville, New Jersey, 08332, for service on all Ford vehicles for the County. Additionally, both Bob Novick Chevrolet and Quality Lincoln Mercury Hyundai elected to extend their prices to government entities within the geographic boundaries of the County; the Board declared them winning bidder for those government entities.

You may therefore, on a strictly voluntary basis, enter into a contract with Bob Novick Chevrolet for service on non-Ford vehicles and Quality Lincoln Mercury Hyundai for service on Ford vehicles.

All terms and conditions of the contract awarded by the County would apply to any contract made with these firms.

The contract starts April 1, 2010, and terminates March 31, 2011. The County has the option to renew the contracts for two (2) additional one (1) year terms.

Novick's hourly rate for in-shop repair service is \$65.00 per hour; their mark-up over actual costs for materials and parts is 30%.

Quality's hourly rate for in-shop repair service is \$72.00 per hour; their mark-up over actual costs for materials and parts is 25%.

When requested, the contractors shall be required, at no additional charge, to pick up the vehicles to be serviced and return them once the repairs have been completed.

The contractors shall also be required, at no additional charge, to thoroughly wash the exterior of all vehicles before being returned.

Delivery of parts and vehicle towing are not included in this contract.

Entities desiring to enter into voluntary contracts for the provision of these services should contact John Melchiore at Bob Novick Chevrolet at (856) 451-0095 and Bill Amadei at Quality Lincoln Mercury Hyundai at (856) 327-3000.

Please contact me at (856) 453-2130 to obtain copies of the terms and conditions of the contract or if you have any questions regarding the contract.

Thank you.

cc:

All Freeholders
Ken Mecouch, County Administrator
Carol Sanza (Bid/Contract File # 10-02)