

MEMORANDUM

**To: Greenwich Township Board of Education
Maurice River Township
City of Millville
Commercial Township
Cumberland County Improvement Authority**

**From: David A. Mulford, Jr., QPA
County of Cumberland
Director of Purchasing**

Date: October 29, 2010

Re: Cooperative Contract for Supplying/Delivering # 2 Fuel Heating Oil

On October 13, 2010, the County of Cumberland, solicited bids for Supplying and Delivering # 2 Fuel Heating Oil for the Cumberland County Cooperative Pricing System, Identifier Number 64-CCCPS. On October 28, 2010, the Cumberland County Board of Chosen Freeholders awarded a contract for its use and also declared Riggins, Incorporated, 3938 South Main Road, Vineland, New Jersey, 08360, as the winning bidder for the participating entities.

All terms and conditions of the contract awarded by the County would apply to any contract made with Riggins, Incorporated.

The contract commences December 1, 2010 and terminates November 30, 2012.

The fixed, per-gallon delivery charge is \$0.209 added to the Newark, New Jersey, Harbor District Reseller Rack Price prevailing on the date of the fuel delivery.

Unless other arrangements are made, the contractor shall be responsible for establishing an automatic delivery schedule so that user's tanks are filled without prior request.

You may therefore, on a strictly voluntary basis, enter into a contract with Riggins for the provision of these services.

Entities desiring to enter into a voluntary contract for the provision of these services should contact Paul Riggins at Riggins, Incorporated, 3938 South Main Road, Vineland, New Jersey, 08360, at (856) 825-7600.

Contract information is available at the Cumberland County Website (www.co.cumberland.nj.us) on the Purchasing Department home page under Cooperative Contracts.

Please contact me at (856) 453-2130 if you have any questions regarding this contract.

Thank you.

cc:

All Freeholders
Ken Mecouch, County Administrator
Carol Sanza (Bid/Contract File # 10-58)