

TECHNICAL SPECIFICATIONS

PROVIDING DEER CARCASS REMOVAL SERVICES FOR THE COUNTY OF CUMBERLAND AND THE CUMBERLAND COUNTY COOPERATIVE CONTRACT PURCHASING SYSTEM IDENTIFIER # 181-CCCCPS

1. INTENT

The intent and purpose of this specification is to adequately describe the requirements for Providing Deer Carcass Removal Services for the County of Cumberland and the Cumberland County Cooperative Contract Purchasing System Identifier 181-CCCCPS and to list all requirements necessary for contract award and for being declared winning bidder for providing the services described herein or as mutually agreed upon.

2. SCOPE

The County of Cumberland, acting as Lead Agency on behalf of itself and for the Cumberland County Cooperative Contract Purchasing System, Identifier Number 181-CCCCPS, is interested in entering into a contract with a qualified vendor who is able to Provide Deer Carcass Removal Services for the County of Cumberland is additionally interested in declaring the winning bidder for the Cumberland County Cooperative Contract Purchasing System, Identifier Number 181-CCCCPS.

3. PAYMENT

Cooperative members shall be responsible for their payments. The contractor shall directly bill the participating cooperative members for services provided.

For County of Cumberland purchases, payment for delivery of services will be made within seven (7) days following the next regular monthly meeting of the Board of Chosen Freeholders subsequent to said delivery. Bills are to be presented to the address listed below on County billing forms on or before the third day of the month after delivery of the products is made:

Cumberland County Public Works Department
800 East Commerce Street
Bridgeton, New Jersey 08302

Cooperative members will make payments according to their payment policies. The contractor shall obtain the proper billing address from each participating Cooperative member.

4. TERMS OF THE AGREEMENT

The contract shall be for a one (1) year period commencing November 1, 2010, terminating October 31, 2011. The County and the participating Cooperative members shall have the option to renew this contract for two (2) additional one (1) year terms. Vendors per carcass bid price appearing on the Official Bid Document shall be fixed for the one (1) year contract period.

Additionally, the County and participating Cooperative members may, at any time, cancel, without recourse, any contract awarded as a result of this Request for Bid by providing ten (10) calendar days written notification, return receipt, to the contractor, if services provided under this contract are not complete and satisfactorily performed. The County and participating Cooperative members shall give the contractor one (1) written notice for failure to provide the services as required or any other failure to comply with these specifications. Thereafter, the County and participating Cooperative members shall have the right to cancel this contract on ten (10) calendar days written notice for failure to deliver as required or other noncompliance to these specifications.

5. DESCRIPTION OF SERVICES

A. GENERAL DESCRIPTION

1. The purpose of this bid is to establish a contract for the prompt removal and sanitary disposal of deer carcasses from County (in the case of the County) and municipal (in the case of the municipalities) roadways and rights of way for the County and members participating in this contract. Service shall be at the request of representatives of the County and the participating Cooperative members.
2. The services included under this contract shall include the removal of deer carcasses from the roadway pavement and adjoining turf medians and shoulder areas within the public right-of-way by 5:00 P.M. on the calendar day following the request, seven (7) days a week.
3. All work of this contract shall be completed during day light hours.
4. Contractors shall not remove deer carcasses from any area deemed private property.
5. All carcasses shall be immediately taken to a disposal facility licensed to receive carcasses.
6. The contractor shall comply with any and all disposal regulations in effect during the term of this contract.
7. All licensing and permits are the responsibility of the contractor.

8. No additional compensation will be made for failure to obtain required permits.
9. The contractor shall notify the County and each participating Cooperative member, in writing, as to which disposal facility they will be using.
10. Notification must be made to this same individual within forty eight (48) hours of any change in the source of disposal.
11. The contractor shall maintain a daily log of all activities that occur within the context of this contract. Records of each month's activities shall be presented whenever requested by the County or participating Cooperative member. The log shall include details of occurrences when the contractor is dispatched to locations where no services can be performed.

B. COMMUNICATIONS

1. The contractor shall be on-call seven (7) days each week. Telephone coverage shall be provided as follows:
 - a. The contractor shall provide toll free line service for the duration of the contract, and any extensions thereof.
 - b. Calls shall be answered, in person, from 8:00 AM to 12:00 PM (Noon) and from 1:00 PM to 5:00 PM, each day, seven (7) days per week.
 - c. The contractor shall provide either an answering machine or an answering service at all other times, in order that requests for service may be made twenty four (24) hours per day, seven (7) days per week.
 - d. The contractor shall provide a fax number in order that using agencies may communicate service requests twenty four (24) hours per day, seven (7) days per week.
 - e. Contractor's service vehicles shall all be equipped with a cellular phone for use in the event communication is necessary between the home office and the service vehicle and between the County or participating Cooperative member and the contractor. In addition, it shall be used in the event the contractor cannot locate the deer removal location as communicated to the contractor.
 - f. The contractor shall phone the requester of the service in order to request clarification of the location of service need, or to be escorted to the location.

D. CONTRACTOR PERSONNEL

1. The contractor's personnel shall wear reflective safety vests when working at a carcass removal site.
2. The contractor shall utilize safety cones and/or other traffic barriers, as required, to establish a safe work-zone in which to carry out carcass removal.
3. The contractor shall be responsible for providing all personnel, equipment and vehicles necessary to perform the services defined within this contract.

6. CONTRACT AWARD

The County of Cumberland shall award a contract to, and declare as winning bidder, the bidder offering the lowest total all inclusive per carcass removal price for the cooperative member's requirements as described herein.

The County reserves the right to reject any and all bids as allowable by law. The County reserves the right to investigate the bidder's ability and to satisfy itself that the bidder will be able to fulfill the requirements of these specifications and any future service requirements.

The County further reserves the right to reject all bids should they exceed any price that may be available from an authorized New Jersey State contract vendor or if the County is able to obtain lower prices through another Cooperative program.

The County shall notify all participating and interested entities of the bid results obtained pursuant to the public opening herein scheduled, and shall additionally identify the vendor who will be declared the winner for providing these services.

It shall be the responsibility of the winning vendor to contact said cooperative members and to forward any required documentation necessary to enter into any contracts directly to each individual member. Contract documentation for participating cooperative members shall not be sent to the County for consequent distribution to participating entities.

7. LAWS AND ORDINANCES

All work shall be performed in all respects, in strict conformity to all laws, regulations and ordinances of the Federal, State, County and Municipal governments, and all departments and bureaus having jurisdiction thereof.

8. CONTRACTOR RESPONSIBILITIES

The contractor shall be held to have carefully examined the conditions that may be encountered in complete execution of all work.

The contractor shall be held to have examined these specifications and all other data or instructions pertaining to this work.

It shall be understood that by submitting a bid proposal, the bidder/contractor shall be bound by the terms and conditions required herein.

All work and materials shall be in full accordance with the regulations of all entities having jurisdiction.

9. QUESTIONS

Questions concerning this bid invitation shall be directed in writing to the Cumberland County Purchasing Department; (856) 451-0967, facsimile.

10. BID DOCUMENT INFORMATION

Bidders shall indicate on the Official Bid Sheet their total all-inclusive per-carcass fee they shall charge the County for providing the services described herein.

Bidders shall indicate on the Official Bid Sheet whether or not they will extend their bid prices to local government entities.

The County shall not be required to purchase any minimum or maximum amount of carcass removals. The contractor shall only be paid for the quantity of carcasses actually removed.

11. COOPERATIVE CONTRACT PURCHASING SYSTEM

Bidders are hereby reminded that this bid is being solicited on behalf of the Cumberland County Cooperative Contract Purchasing System, Identifier Number 181-CCCCPS, as authorized by N.J.S.A. 40 A:11-11(6) and regulated by N.J.A.C. 5:34-7.1, that permits government entities within the geographic boundaries of a County, and at the discretion of the County, to utilize any contract made by the County, provided that the successful bidder to the County is awarded a contract and has elected to extend their prices to those government entities.

Bidders are hereby reminded that the decision to award the County contract for this bid will not be affected by a bidder's decision to extend, or not to extend, their prices to the government entities within the County.

Bidders are hereby reminded to check Yes or No on the Official Bid Sheet regarding whether they are willing to provide the item(s) herein bid upon to local

government entities within the County of Cumberland, without substitution or deviation from specifications, features, quality, price, or availability, as herein set forth. Bidders are reminded that it shall be understood that orders will be placed subject to the overall terms and conditions of the contract to be awarded by the County of Cumberland, and that no other charges, including but not limited to, additional service or delivery charges, will be allowed except as permitted by the terms and conditions specified herein. Bidders are additionally reminded that it shall be understood that the decision to extend, or not to extend bid prices, will not adversely effect consideration of this bid with respect to the needs of the County of Cumberland and the consequent award of contract.

Failure by the bidder to indicate on the Official Bid Sheet whether or not they will extend their bid prices to local government entities shall be taken to mean that bid prices will not be extended.