

TECHNICAL SPECIFICATIONS

1. INTENT

The intent and purpose of this specification is to adequately describe the requirements for Providing Trash/Rubbish Removal for Cumberland County and for Participating Members of the Cumberland County Cooperative Pricing System, Identifier Number 64-CCCPS and to list all requirements necessary for entering into a contract, and for being declared winning bidder, for providing the services described herein or as mutually agreed upon.

The conditions and requirements are intended to be open and non-restrictive for the purpose of obtaining adequate participation of interested vendors, uniformity in the submission of bids, and selection of the most responsible vendor.

The County shall award a single contract for the provision of these services for the County requirements.

The County shall declare the winning bidder(s) for the Participating Members of the Cumberland County Cooperative Pricing System listed herein based on the low, responsible bidder for each respective Cooperative participant.

Bidders must provide a bid for each County location listed herein in order to be considered for contract award for providing services to the County. Bidders not providing a bid for each County location listed herein shall have their bid rejected as non-responsive.

Bidders are not required to provide a bid for Participating Cooperative members in order to be considered for contract award for providing services to the County.

2. SCOPE

The County of Cumberland, acting as Lead Agency on behalf of itself and the Participating Members of the Cumberland County Cooperative Pricing System, Identifier Number 64-CCCPS, is interested in entering into a contract with a qualified vendor who is able to Provide Trash/Rubbish Removal to the County of Cumberland and is additionally interested in declaring the winning bidder for the Participating Members of the Cumberland County Cooperative Pricing System listed herein.

This shall be a service contract with the County and the participating cooperative members utilizing this service on an as needed basis.

The successful bidder (contractor) shall provide all equipment, containers and labor to provide trash/rubbish removal at various Cumberland County Buildings and/or participating Cooperative locations.

The following members of the Cumberland County Cooperative Pricing System, Identifier Number 64-CCCPS, have submitted usage estimates for this contract:

1. Township of Lawrence
2. Stow Creek Township Board of Education
3. Greenwich Township Board of Education
4. Commercial Township School District
5. Cumberland County Technical Education Center
6. Upper Deerfield Township Board of Education

3. QUALIFICATIONS OF BIDDERS

Bidders shall be of known reputation and shall have sufficient qualified personnel and equipment to perform adequately the prescribed service as per specifications.

Bidders shall submit evidence of qualifications to meet all requirements as required by the Director of Purchasing including:

- a. Location of Bidder's office that will be responsible for managing this contract, including phone number.
- b. Location of Bidder's facility where Bidder's equipment may be inspected.
- c. Name(s) and phone number(s) of management personnel to be contacted if problems or emergencies arise.
- d. Name of individual that can be contacted at all times if service or information is requested by the using agency.
- e. A list of New Jersey State Agencies, County Agencies, Municipalities, U.S. Governmental Agencies, private sector institutions, industries and commercial buildings now under contract with the bidding firm. Include the length of time each contract has been in force and the name of the person the County may contact for reference.
- f. The number years the firm has been performing trash/rubbish removal services.
- g. List of equipment that will be used to service this contract.

4. CONTRACTOR'S RESPONSIBILITY

The successful contractor must supply all trash/rubbish containers except as noted elsewhere. All containers shall be of sturdy metal or plastic fabrication and shall be so constructed as to have two (2) hinged lids for insertion of materials which must fit properly to keep the container closed except when access is needed for the insertion of trash and rubbish.

The contractor shall keep and maintain all containers in good condition and in neat, clean appearance and shall paint or otherwise refurbish or repair same when necessary or replace same when refurbishing and repairs are no longer reasonably practical. The containers shall be periodically sprayed or otherwise treated with disinfectant and deodorant as requested by the County.

The successful contractor shall supply such quantities of collection containers as may be necessary at each of the institutions but in at least the minimum quantity set forth in these specifications. The containers shall be placed in such locations at the institutions as shall be directed by the building administrator or their designee.

When requested, containers with locks shall be provided, at no additional charge.

The collection and removal shall be made in such a manner that no rubbish or trash remains on the ground in the general area surrounding the containers or otherwise on County grounds as a result of the activities of the contractor. It is the contractor's responsibility to clean the area of trash which results from his activity.

The contractor must comply with all applicable laws of the State of New Jersey and ordinances of the municipalities wherein the institution(s) are located, pertaining to the collection and transportation of trash and rubbish. Final disposition of the trash/rubbish shall be the sole responsibility of the contractor.

All containers shall be clearly and prominently marked/identified for the material intended, i.e. "Trash" or "Cardboard" or "Bottles Cans".

5. PAYMENT

Payment for completion of said monthly service will be made within seven (7) days following the next regular monthly meeting of the Board of Chosen Freeholders subsequent to said monthly service. The completed County voucher and contractor's invoice are to be presented to the below listed address by the third day of the following month:

Cumberland County Purchasing Department
790 East Commerce Street
Bridgeton, New Jersey 08302

6. CONTRACT AWARD

The County shall award a single contract for the provision of these services for County locations. Bidders must provide prices with their bid submission for all services/items listed and described herein in order to be considered for contract award. Bidders not providing prices with their bid submission for all services/items shall have their bids rejected as non-responsive. The contract shall be awarded to the low, responsible bidder.

The County shall additionally declare the winning bidder(s) for the Participating Members of the Cumberland County Cooperative Pricing System listed herein based on the low, responsible bidder for each respective Cooperative participant.

7. CONTRACT PERIOD

The contract shall run for twenty-four (24) months from October 1, 2010, to September 30, 2012. The final twenty one (21) months of the contract shall be contingent upon the appropriation of the necessary funds in the 2011 and 2012 Budgets as required by law. Bid prices shall remain firm for the entire contract period.

The County and/or Participating Cooperative Member shall have the right to cancel this contract upon thirty (30) calendar days written notice prior to the anniversary date of this agreement. For the purposes of this contract, the anniversary date shall be October 1, 2011.

The County and/or Participating Cooperative member may cancel their contract upon thirty (30) calendar days written notice due to non-appropriation of the necessary funds in their budget.

8. REGULATIONS

The contractor shall comply with any and all federal, state, or local laws/regulations, now in effect or hereafter promulgated, which apply to solid waste removal and recycling. This shall include the New Jersey Solid Waste Management Laws, Chapter 326 and the New Jersey State Recycling Act, P.L. 1987, Chapter 10-2 and any approved amendments to either law. The contractor shall also comply with the Cumberland County Solid Waste Management Plan, including recycling, and any approved amendments to said plan.

The County requires that the contractor use the Cumberland County Solid Waste Complex, 169 Jesse Bridge Road, Rosenhayn, New Jersey, as their disposal site.

9. TECHNICAL SPECIFICATIONS

9.1 Removal and disposal of waste materials shall be by a contractor fully responsible for picking up and disposing of same from areas listed in this specification.

9.2 Containers may be increased or decreased in size, shifted in location or eliminated at the option of the County, based upon the needs of each location.

9.3 The County, at its option, may cancel the contract by giving thirty (30) calendar days written notice to the contractor. All costs of disposal shall be borne by the contractor.

9.4 Containers at all locations shall be maintained by the contractor in good repair for easy handling and shall be painted to maintain good appearance. The contractor shall paint, replace or repair all containers as deemed necessary by the location supervisor within a reasonable period of time.

9.5 All waste collected for disposal shall be hauled to and disposed at the Cumberland County Solid Waste Complex, 169 Jesse Bridge Road, Rosenhayn, New Jersey.

9.6 All containers must be clearly identified for the service intended.

9.7 In conformance with the Cumberland County Solid Waste Plan, the following materials will be source separated for recycling and not mixed with solid waste for collection under the terms of this agreement:

- a. Corrugated Cardboard
- b. Office Paper
- c. Co-Mingled metal, glass & plastic materials

10. DEFINITIONS

10.1 Acceptable aluminum containers shall mean metal aluminum containers of the type commonly used for the packaging of beverages and food products.

10.2 Acceptable bi-metal containers shall mean those cans with side and bottom construction made of steel and with the top construction made of aluminum.

10.3 Acceptable ferrous metal containers shall mean metal containers of the type commonly used for the packaging of beverage and food products.

10.4 Acceptable glass containers shall mean clear, amber and/or green glass including containers of the type commonly used for beverage and food products. Expressly exempted from this definition are glass containers used for non-beverage or non-food products such as pesticides, herbicides or other chemicals. Plate, safety and mirror glass are also not acceptable glass.

10.5 Acceptable plastic containers shall mean any polyethylene terephthalate (pet) and high density polyethylene (hdpe) plastic container of the type commonly used for beverage and food containers only. Pet or hdpe containers utilized for non-food and non-beverage items are expressly exempted from this definition.

10.6 Beverage shall mean milk, alcoholic beverages including beer or other malt beverages, liquor, wine, vermouth and sparkling wine, and non alcoholic beverages including fruit juices, mineral water and soda water and similar non alcoholic carbonated and non carbonated drinks intended for human consumption.

10.7 Beverage container shall mean an individual, separate, hermetically sealed, or made airtight with a metal or plastic cap bottle or can composed of glass, metal, plastic or any combination thereof, containing a beverage.

10.8 Corrugated shall mean corrugated containers having liners of either test liner, jute or kraft.

10.9 Office paper shall mean at a minimum, white high-grade paper, fine paper, bond paper, offset paper, xerographic paper, mimeo paper, duplicator paper and related types of cellulosic material containing not more than ten percent (10%) by weight of volume of non-cellulosic material such as laminates, bonders, coatings or saturants.

10.10 Vendor will make pick-ups before start of working day wherever possible.

10.11 Vendor will agree to provide containers specified in specifications.

10.12 The containers will be provided with a means of engagement, pick-up, dumping and disengagement.

10.13 Solid waste containers of the appropriate type, size and capacity for the specific location shall be of all steel construction with tight fitting lids. The containers shall be fire-proof, rodent proof and spill proof. All solid waste containers will have split lids and will be neatly painted at all times. Top loading containers will be provided with a stop latch that will hold lids open for loading. Absolutely no casters shall be permitted on containers unless otherwise specified elsewhere in this document.

10.14 Recycling containers of the appropriate type, size and capacity for the specific location may be of steel construction or may be of plastic variety at the discretion of the vendor. All containers shall have tight fitting lids. Some adjustment in container sizes may be required during the term of contract due to increases in recycling rates. Space limitation may dictate type and size of containers to be located at individual sites.

10.15 To prevent unreasonable delay in servicing collection points caused by breakdown, the contractor shall have a stand-by vehicle provide services within one (1) hour in case of breakdown.

10.16 All containers are to be supplied by the successful bidder (contractor) unless otherwise specified in this specification.

10.17 The successful bidder (contractor) agrees to respond to requests for unscheduled pickups.

10.18 It shall be the responsibility of the bidder to visit the sites and make a tour of the facilities to be serviced under the terms of this bid.

10.19 Contractor employees shall be subject to a background security check by the Cumberland County Sheriff's Department.

11. DEDUCTIONS FOR NON-PERFORMANCE

For deductible deficiencies below, a deduction of fifteen dollars (\$15.00) will be made for each container involved for each instance.

11.1 Failure to service collection point when scheduled.

11.2 Failure to pick up spillage.

11.3 Failure to keep containers mechanically sound, clean, painted and free and clear of overhead power lines and wiring.

12. CONTRACT LOCATIONS

A. COUNTY OF CUMBERLAND LOCATIONS

a. Cumberland Manor Nursing Home, 154 Sunny Slope Drive, Bridgeton

The contractor shall empty as requested, one (1) County-owned thirty-five (35) cubic yard self-contained trash compactor, roll-off type, located at the Cumberland Manor Nursing Home. The bid for this service shall be the pull/hauling charge. The County shall reimburse the contractor for the disposal fee as charged by the Cumberland County Improvement Authority. The contractor shall provide with each invoice a copy of the landfill's scale ticket which indicates the weight and disposal charges. The estimated number of pulls required for trash during the contract period is fifty six (56).

The contractor shall be required to provide one (1) thirty-five (35) cubic yard self-contained trash compactor, roll-off type for cardboard recycling at the Cumberland Manor Nursing Home. The bid for this service shall be the hauling fee for each time the unit is pulled and emptied as well as a separate cost for the monthly rental fee for the unit. It shall be the contractor's responsibility to provide a unit that is compatible with the electric service now available at the Manor and it shall be the contractor's responsibility, financially and otherwise, to connect said unit to the existing electric service. The contractor shall be responsible for all maintenance on this rental compactor. The estimated number of pulls required for cardboard recycling during the contract period is thirty (30).

b. Cumberland County Jail, 54 West Broad Street, Bridgeton

The contractor shall empty one (1) County-owned ten (10) cubic yard self-contained trash compactor, roll-off type, located at the Cumberland County Jail, on Friday of each week and as otherwise may be requested. The Contractor shall empty this container within twenty-four (24) hours of the additional called-in request. The bid for this service shall be the pulling/hauling charge. The County shall reimburse the contractor for the disposal fee as charged by the Cumberland County Improvement Authority. The contractor shall provide with each invoice a

copy of the landfill's scale ticket which indicates the weight and disposal charges. The estimated number of pulls for trash during the contract period is 130.

c. Cumberland County Sheriff's Office, 220 North Laurel Street, Bridgeton

Trash: 1 each - 6 yard container, emptied twice/week (208 total pickups).

d. Cumberland County Courthouse, 60 West Broad Street, Bridgeton

Trash: 1 each - 6 yard container, emptied Tuesday, Wednesday, Thursday & Friday of each week (416 total pickups).

e. Cumberland County Library, 800 East Commerce Street, Bridgeton

Trash: 1 each - 6 yard container, emptied once/week (104 total pickups).

f. Cumberland County Superintendent of Schools, 19 Landis Avenue, Bridgeton

Trash: 1 each - 2 yard container emptied once/week (104 total pickups).

g. Cumberland Juvenile Detention Center, 135 Sunny Slope Drive, Bridgeton

Trash: 1 each - 6 yard container, emptied twice, Monday & Thursday (208 total pickups).

h. Cumberland County Alcohol Center, 72 North Pearl Street, Bridgeton

Trash: 3 each - 96 gallon wheeled containers w/lid to be emptied once/week (104 total pickups).

i. Cumberland County 4-H Center, 291 Morton Avenue, Rosenhayn

Trash: 1 each - 2 yard container, emptied once/week (104 total pickups).

j. Cumberland 9-1-1 Center, 637 Bridgeton Avenue, Bridgeton

Trash: 1 each - 6 yard container, emptied once/week (104 total pickups).

k. Cumberland County Administration Building, 790 East Commerce Street, Bridgeton

Trash: 1 each - 6 yard container, emptied once/week (104 total pickups).

- l. **Cumberland County Nutrition Site, Burt Street & Babe Ruth Road, Bridgeton**
Trash: 1 each - 4 yard container, emptied once/week (104 total pickups).
- m. **Cumberland County CATS, Rt. 55 & Sherman Avenue, Vineland**
Trash: 1 each - 2 yard container, emptied once/week (104 total pickups).
- n. **Cumberland County Prosecutor's Office, 164 West Broad Street, Bridgeton**
Trash: 2 each - 96 gallon wheeled containers w/lid to be emptied twice/week (208 total pickups).
- o. **Cumberland County Fire Training School, 634 Vineland Avenue, Bridgeton**
Trash: 1 each, 6 yard container, emptied once/month (24 total pickups).
- p. **Cumberland County Board of Elections, 555 Shiloh Pike, Bridgeton**
Trash: 1 each - 2 yard container, emptied once/week (104 total pickups).
- q. **Cumberland County Prosecutor's Office, 70-74 West Broad Street, Bridgeton**
Trash: 2 each - 96 gallon wheeled containers w/lid to be emptied twice/week (208 total pickups).
- r. **Cumberland County Office Building, 99 West Broad Street, Bridgeton**
Trash: 1 each – 2 yard container w/lid to be emptied once/week (104 total pickups).
- s. **Cumberland County Health Department, 309 Buck Street, Millville**
Trash: 1 each - 4 yard container, emptied twice/week (208 total pickups).
- t. **Cumberland County Maintenance Department, 189 Trench Road, Bridgeton**
Trash: 1 each - 10 yard roll-off container, emptied twice/month (24 total pickups).

B. PARTICIPATING COOPERATIVE MEMBER LOCATIONS

a. Cumberland County Technical Education Center, 601 Bridgeton Avenue, Bridgeton

Three (3) 6 yard trash containers emptied Tuesday and Friday each week (208 total pickups).

b. Township of Lawrence, 357 Main Street, Cedarville

One (1) 4 yard trash container emptied once each week (104 total pickups).

c. Commercial Township School District, 1308 North Avenue, Port Norris

Three (3) 4 yard trash containers emptied twice each week (208 total pickups).

d. Greenwich Township Board of Education, Morris Goodwin School, 839 Ye Greate Street, Greenwich

One (1) 6 yard trash container emptied once each week (104 total pickups).

e. Stow Creek Township Board of Education, Stow Creek School, 11 Gum Tree Corner Road, Bridgeton

One (1) 6 yard trash container emptied once each week (104 total pickups).

f. Upper Deerfield Township Board of Education, 1369 Highway 77, Seabrook

Four (4) 2 yard trash containers emptied three times/week (312 total pickups).

One (1) 4 yard trash container emptied three times each week (312 total pickups).

Three (3) 4 yard trash containers emptied twice each week (208 total pickups).

13. UNIT PRICES

Bidders shall indicate on the Official Bid Sheet their total all-inclusive weekly fee and monthly fee, including landfill fees, to deliver and empty a 1) 96 gallon wheeled container; 2) two yard container; 3) four yard container; 4) six yard container; 5) eight yard container; 6) 10/12 yard roll-off container; 7) 20 yard roll-off container; 8) 30 yard roll-off container and 9) 40 yard roll-off container when requested by the County and the Cooperative participants.

The containers shall be delivered and picked-up within two (2) business days of the County/Cooperative request.

These unit prices shall be charged for short-term, temporary use for periods of three (3) months or less.

These unit prices shall not be charged for long-term, permanent use periods exceeding three (3) months.

Charges for long-term, permanent use periods exceeding three (3) months shall be the same as the prices bidders have indicated in their bid submission for similar locations, container sizes and frequency of pickups.

Unit prices shall not be used in the calculation of the low, responsible bidder.

14. SCHEDULE OF COLLECTION

Bidders shall include with their bid submission a schedule for collection for the County of Cumberland locations listed herein.

Failure to include with your bid submission a schedule for collection of the County of Cumberland shall cause your bid to be rejected as non-responsive.

Bidders are not required to include with their bid submission a schedule for collection for Cooperative entity locations listed herein; they shall provide that information directly to the Cooperative entity.

15. RESERVATIONS

The County of Cumberland reserves the right to reject any and all bids as allowable by law. The County reserves the right to investigate the bidder's ability and to satisfy itself that the bidder will be able to fulfill these specifications and any future service requirements.

The County reserves the right to inspect, prior to a contract award, a potential contractor's place of business, in order to satisfy itself that the facilities and equipment are adequate to provide the services as described herein and to satisfy itself as to the potential contractor's general ability to provide the services described herein.

16. BID DOCUMENT INFORMATION

Bidders shall indicate in the Official Bid Sheet their prices for services for each of the County locations listed therein. Bidders shall then multiply those prices times the number of pulls/pickups to equal the total bid amount for each location. Bidders shall then add the total bid amount for each location to equal their total, lump-sum bid for all County locations.

Bidders shall indicate in the Official Bid Sheet their prices for the services for each of the Participating Cooperative Member locations listed therein. Bidders shall then multiply those prices times the number of pulls/pickups to equal the total bid amount for each

Cooperative location. Bidders shall then indicate their total bid for each Cooperative location.

Bidders shall indicate on the Official Bid Sheet their total all-inclusive weekly fee and monthly fee, including landfill fees, to deliver and empty a 1) 96 gallon wheeled container; 2) two yard container; 3) four yard container; 4) six yard container; 5) eight yard container; 6) 10/12 yard roll-off container; 7) 20 yard roll-off container; 8) 30 yard roll-off container and 9) 40 yard roll-off container when requested by the County and the Cooperative participants. These unit prices shall be charged for short-term, temporary use for periods of three (3) months or less.

These unit prices shall not be charged for long-term, permanent use periods exceeding three (3) months. Charges for long-term, permanent use periods exceeding three (3) months shall be the same as the prices bidders have indicated in their bid submission for similar locations, container sizes and frequency of pickups.

Unit prices shall not be used in the calculation of the low, responsible bidder.

17. AWARD OF CONTRACT

The contract will be awarded to the responsible bidder offering the County the lowest cost for Providing Trash/Rubbish Removal Services as per this specification for the County of Cumberland requirements.

The County shall also declare as winning bidder the responsible bidder offering the County the lowest cost for Providing Trash/Rubbish Removal Services as per this specification for each respective Cooperative participant location.

The bidder's response to the proposals questionnaire and their procedures must also be acceptable to the County.

All pages of this bid specification, stating contract terms and conditions, shall become, along with the standard Cumberland County contract, the agreement between the parties.

18. RESERVATIONS

The County reserves the right to modify, add and/or delete service locations at any time during the term of this contract.

19. CONTRACTOR RESPONSIBILITY

The contractor shall be held to have carefully examined the conditions that may be encountered in complete execution of all work.

The contractor shall be held to have examined these specifications and all other data or instructions pertaining to this work.

It shall be understood that by submitting a bid proposal, the bidder/contractor shall be bound by the terms and conditions required herein.

The contractor shall comply with all Federal, State and Municipal Laws and Ordinances.

All work and materials shall be in full accordance with the regulations of all entities having jurisdiction.

20. QUESTIONS

Questions concerning this bid invitation shall be directed in writing to the Cumberland County Purchasing Department; (856) 451-0967, facsimile, by 12:00 PM (Noon) on Tuesday, August 17, 2010.